

## Constitution

### Name:

Article 1: The name of this club shall be the **Balsa Beavers Model Flying Club**.

### Purpose:

Article 2: The objectives of this club shall be:

- To promote the construction and flying of model airplanes.
- To provide for the exchange of worthwhile ideas, and to promote contests and competition.
- To engage in a program of safety, and research in model airplane matters.

### Membership:

Article 3: Membership is open to any person with an interest in model aviation.

### Executive:

Article 4

#### Section (a)

The officers of this club shall be:

1. President
2. Vice-President
3. Secretary
4. Treasurer
5. U-Control Representative
6. Contest Co-ordinator
7. Past President
8. Junior/Novice Representative

(All of the above shall comprise the executive committee)

#### Section (b)

Duties of Officers:

**President** – shall preside as chairperson at all meetings of the club, and shall act as spokesperson in all matters pertaining to it. He or she shall act as a signing officer on club cheques if the treasurer is unable to perform this function due to absence, or resignation.

**Vice-President** – shall act on behalf of the president in the event of the president’s incapacitation, and shall be responsible for providing notifications to the club membership for meetings, contests, and special events.

**Secretary** – shall keep accurate minutes of all meetings, and keep a file of club correspondence either in paper form, or electronically as he or she sees fit.

He or she shall also keep a journal containing the constitution and by-laws of the organization.

**Treasurer** – shall keep an accurate record of the receipts and disbursements of the club funds, act as the signing officer on club cheques, or make cash transfers as required.

He or she shall submit a brief Treasurer’s Report at every meeting, and assist the President in preparing the NPO report as required by the CRA on an annual basis.

**U-Control Representative** – shall act on behalf of the control line fliers, and provide input to the executive on any special event, or contest that they might desire to hold.

**Contest Co-ordinator** – shall assist in the organization of major club contests.

**Past President** – shall act as an advisor to the Executive Committee

**Junior/Novice Representative** – shall act on the behalf of the Junior and Novice members.

Section (c)

Terms of Officers, and Financial Year:

All officers of the club shall serve for one (1) year from the date of the annual election which is held at the November general meeting, or until the next election held the following year.

All elections will be held by the secret ballot system. (The members can re-elect the entire previous year’s executive as a complete slate by a simple majority vote.)

The financial year of the club shall be from November 1<sup>st</sup>, until October 31<sup>st</sup> of the following year.

Dues:

Article 5

Membership dues are:

- All Open members (over 18 years of age) shall pay annual dues as decided by the membership. Club dues are payable as of November 1<sup>st</sup> to the club Treasurer.

- Junior Members (under 18 years of age) will be required to pay \$ 5.00 for annual dues to the club, and their MAAC membership will be sponsored by the club, without magazine.
- All members, other than honorary and associate members, shall be required to maintain membership in MAAC for insurance purposes.
- All members must be members in good standing in order to vote on club matters.

#### Amendments to the Constitution:

##### Article 6

- Amendments to the constitution may be made at any general meeting provided the membership has received notice in advance, either printed, or electronic.
- A quorum required to make an amendment to the constitution shall consist of ten members in good standing, including the Executive Committee.
- An affirmative ratification vote consisting of 2/3rds of the members present, either in person, or by proxy, (provided the subject matter is contained in the proxy) shall be necessary to effect a constitutional change.

#### Meetings:

##### Article 7

- General meetings of the club shall be held on the second Wednesday of every month, at 7:30PM, from October to April.
- Special meetings can be called by the Executive Committee at any other time with 1 week's notice.
- The Executive Committee can cancel or defer any meeting, if weather conditions, or other factors require the cancellation.

#### Constitutional Review:

##### Article 8

The Constitution shall be reviewed annually at the December meeting in order to ensure that it remains relevant to the current practises, and purposes of the organization.

Any member can request a review of it by contacting a member of the Executive Committee.

#### Discrimination:

##### Article 9

The club's **Discrimination, Bullying, and Harassment Policy** is taken very seriously by this organization. It forms part of the By-Laws section of this constitution, and shall be read by all new members.

Not For Profit Status:

Article 10

Not for profit declaration:

The club's business and activities will be carried on without pecuniary gain either to its members, or executive. Any profits or other accretions to the organization will be used only for promoting its objects.

Upon the dissolution of the organization, the assets will be liquidated and donated to the MAAC FAI Travel Fund, or some similar aviation oriented charitable organization.

Originally revised November 1963

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